APPLICATION CHECKLIST

APPLICATIONS CANNOT BE REVIEWED UNTIL WE HAVE ALL OF THE FOLLOWING DOCUMENTS:

□ Completed Application Form (3 pages)

o Can be completed by <u>parents/guardian of the child</u> or a <u>Social Worker/Healthcare Professional</u> on behalf of the family.

□ Letter confirming diagnosis. This can be from:

- o a licensed Canadian medical practitioner (MD) OR
- another healthcare professional linked to the hospital/treatment facility where the child received treatment
- □ **Notice of Assessment(s)** from Canada Revenue Agency (sample ->).

The above financial documents help us understand your situation.

□ OPTIONAL DOCUMENTS (NOT REQUIRED):

- Letter from the child's therapist, medical professional, or social worker supporting the request.
- a quote from the vendor/supplier for the services or items being requested, if applicable.
- o Canadian Child Benefit (CCB) statement from the most recent tax year.



SUBMIT YOUR APPLICATION BY ONE OF THE WAYS LISTED BELOW:

- □ **Email:** bevans@jenash.org
- Mail: Jennifer Ashleigh Children's Charity, 10800 Concession 5, Uxbridge, Ontario, L9P 1R1
- □ **Fax:** 905-852-0124
- □ **Online** at jenash.org (online application form)